Franklin Public Library Board Meeting Minutes

April 7, 2022

Meeting held at the Franklin Public Library, [32455 Franklin Rd. Franklin, MI 48025-1181](https://maps.google.com/maps?q=32455%20Franklin%20Rd%2C%20Franklin%2C%20MI%2048025-1181%2C%20US&hl=en&authuser=0)

1. The meeting was Called to order at 6:30 by President Sue Stevens
2. Board members in attendance
   1. Sue Stevens
   2. Rick David
   3. Susan Pepper
   4. Kim Greidanus and
   5. Teresa Natzke, Library Director
   6. Absent members – Robin Rosen and Janice Cherkasky
3. A motion was made by Kim and seconded by Susan to approve the meeting agenda - Passed
4. A motion was made by Susan and seconded by Rick to approve the minutes from the February, 2022 and March 2022 meetings - Passed
5. New Business:
   1. The Board discussed an upcoming Webinar on April 20th regarding Library patrons’ privacy with regard to upcoming technology. Teresa will be attending and perhaps other board members will also be in attendance to hear about this important topic.
   2. The RFP for hiring a consultant to assist in the development of our Library Mission Statement and Strategic plan was provided by Susan Pepper and a discussion ensued amongst the board. Certain changes to the RFP were suggested, discussed and a final RFP was approved for dissemination to prospective consultants. It is planned to have responses received back in time for review at the May Board meeting.
6. Old Business: Rick reported on his discussion with Florence and the updates to our library website and its mobile responsiveness.
7. Treasurer report – Rick presented the March 2022 financial reports, a motion was made by Sue, seconded by Susan to accept the monthly financial reports - Passed
8. Librarian report – Teresa presented her comprehensive report to the Board and there were no items requiring action on behalf of the board.
   1. Tutoring – Tutors have been identified and a six week trial program is being developed. She foresees the use of paid ($70/hr is going rate) and unpaid volunteer tutors
   2. The library has received an allocation of Covid Test Kits (approx. 600) for free distribution to our patrons
9. Maintenance updates –
   1. Basement - Kim updated the Board on matters related to the maintenance of the library facility and the work that she and Teresa were undertaking with contractors related to basement repairs and waterproofing. More to come in future months after bids are received from the three contractors. Gary Roberts is also being consulted on this.
   2. Generator - Kim also presented her recommendations as to the provision of a whole building electric generator. Three bids were obtained. The Board accepted her recommendation of Joe Pizik Electric and installation work should commence shortly.
   3. Parking Lot Painting – Kim will be securing a resource to restripe the parking lot
10. Public comments – none were received
11. Adjournment at 7:13 pm
12. Our next board meeting was initially scheduled for May 12, 2022, but the Director and another Board member will be unable to attend. (Subsequent to the Board meeting, it was decided to MOVE the next board meeting to May 5, 2022 – all Board members have been formally notified and the appropriate public posting will be made)